



SELECTMEN'S MEETING MINUTES

August 11, 2015

ATTENDANCE: Selectman Rich Zacher, Selectman Bill Nelson, Marilou Maclean, Laurie Champy, Rose Zacher, Ed Comeau, Ed Nason, Tom Hill

- **Approval of minutes:**

***MOTION:** Selectman Zacher made a motion to accept meeting minutes from 07/28/2015 as presented, Selectman Nelson seconded, all in favor, motion carries.*

- **Public Comments:** Tom Hill spoke about the water drainage issue on the Townhouse building and offered a possible solution. The Selectmen agreed to view the area around the Townhouse building and consider his suggestion.
- **Reports from Town Officials:**
- **Treasurer:** Marilou Maclean stated she received an email from the Assessor Clerk stating he was due a rate change from \$12/hr to \$13.50/hr due to having been performing his role for 6 months. She forwarded this email to the Selectmen. The Selectmen agree they need to verify with Selectman Brian Robischeau (absent) the existence and/or details of an offer letter to the Assessor Clerk. Marilou will continue to pay him at his current rate of \$12/hr for now and will adjust for the difference later if necessary. Marilou Maclean presented a draft of the MS-434, with changes noted, to the Selectmen for review. She stated the name of the form had changed from MS-4 to MS-434 and mentioned the deadline for submission to DRA is Sept. 1, 2015.
- **Tax Collector:** Rose Zacher presented copies of payment agreements that other towns have submitted to the Tax Collectors Group to the Selectmen for review. Nothing new to report.
- **Assessor Clerk:** George Nick (not present) will have the Assessor's Request for Proposal ready to present to the Selectmen for review in 2 weeks.
- **Planning Board:** Ed Comeau advised the next scheduled Planning Board meeting is August 20, 2015.
- **Code Enforcement/Road Agent:** Ed Nason spoke about the details pertaining to the materials and cost involved with addressing the freezing pipe issue on the Townhouse Bldg.

***Motion:** Selectman Zacher made a motion to go with the 20' pipe and either have Ed Nason install it or have him make arrangements for installation. Selectman Nelson seconded, all in favor, motion carries.*

Ed Nason said a whole pallet of crack sealant and sand has arrived. However, the grinding has begun on Stoneham Rd and that takes priority, but he will get the crack sealing completed.

Ed Nason said the new culverts are due to arrive tomorrow. He ordered them direct from the manufacturer and was able to purchase them at about half the cost previously incurred from the former supplier.

He says the dirt portion of Lyford Road is done. The trees and stumps are removed and the banks have been reshaped. He also fractured and removed a large rock that has caused damage in the past to Town vehicles.

Ed Nason was informed by the State that their portion of Lyford Rd will not be completed prior to the Holiday. Ed Nason feels confident it will be completed this year.

The propane tanks from White Mtn Oil and Propane are scheduled to arrive tomorrow.

Ed Nason proposed removing the fence from behind the Town Office Bldg and suggested changing the direction of the curb stops to allow for additional parking. He would like to recycle the fence in the area of the Salt Shed as there have been complaints about it's appearance.

Judy Brenner lost access to a portion of her property when the ditching was done by the Town on her road and has offered to purchase a new culvert to have the ability to regain access.

MOTION: Selectman Nelson made a motion to proceed with her purchase of a 12" culvert pipe. Selectman Zacher seconded, all in favor, motion carries.

Ed Nason would like to start shouldering the roads in town with a different material than he's used previously. He thinks ground asphalt would stay in place better and pack tighter. He's going to try this product on Stoneham Rd and the Selectmen will view his work and make a decision on possibly using it again in the future on other town roads.

The Selectmen and a group of others present took a tour outside to view the two areas previously mentioned:

Fence removal: A decision was made to remove the fence.

Drainage on Townhouse Bldg: No decision made.

Selectman Nelson will speak with White Mtn Oil & Propane about the possibility of dropping off additional 100lb propane tanks for the Road Agent to use for the melting pot for crack sealing. By using these large volume tanks vs. the 20lb tanks currently being used, the town will save money and time.

- **Conservation Commission:** Tom Hill advised there will not be a meeting this month. The next scheduled meeting is Sept. 02, 2015 in the Schoolhouse.
- **Heritage Commission:** Marilou Maclean stated that the meat has been ordered for the 8th Annual Old Home Day Dinner.
She advises we are missing one window fan, please return if you know it's whereabouts.
Tom Hill and Selectman Zacher will move or hang the First Aid Kit that's in the Schoolhouse prior to Saturday's dinner.
There will be a Heritage Commission meeting tomorrow at 7pm.
Marilou Maclean stated she has access to a free, old, heavy, wooden round table that is being discarded and has offered to supply it to the Town. The Selectmen agreed to accept her offer of transporting it here and feel it is worth giving it a try.
Marilou asks for the volunteers for Old Home Day to arrive around 3:30-4pm.

- **Cemetery Trustees:** Craig Evans and Selectman Zacher each spoke with the survey company that is working on Hunter Land. The person working on the Plot Plan was on vacation last week, we are expecting the paperwork shortly. Selectman Zacher has asked for a description of the land to supply to the attorney so she can draw up a deed. The goal is to close on the property by the end of the month.

- **New Business:**

MOTION: Selectman Zacher made a motion to go into nonpublic session per RSA 91-A:3,II(c), Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the board. Selectman Nelson seconded, all in favor, motion carries. Roll call: Selectman Zacher, yes, Selectman Nelson, yes. Selectman Robischeau, absent.

MOTION: Selectman Zacher made a motion to come out of nonpublic and that we seal the meeting minutes for two years. Selectman Nelson seconded the motion, all in favor, motion carries. Roll call: Selectman Zacher, yes, Selectman Nelson, yes.

- Bills were reviewed and checks were signed.

Dame Electric, a local company, would like to give the Town a quote for generator maintenance. Laurie Champy will check on what our commitment is with our current contract through Generator Connection.

MOTION: Selectman Zacher made a motion to amend a previously made motion regarding the Weeks' property. He motioned to wait on taking action to deed the Weeks' property until October 1, 2015. Selectman Nelson seconded, all in favor, motion carries.

Selectman Zacher announced there is a date change to the Court appearance for the Brice Drive litigation due to their attorney not receiving the notification until the last minute. The new Court date is set for August 25, 2015 at 11am.

Meeting adjourned 8:00pm.

The next scheduled Selectmen's meeting is August 25, 2015 at 6:30pm.

Respectfully Submitted,

Laurie M. Champy
Administrative Assistant